



INSTITUTE OF DENDROLOGY

POLISH ACADEMY OF SCIENCES

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**Director of the Institute of Dendrology, Polish Academy of Sciences,
invites applications for the position of RESEARCH ASSISTANT
at the Department of Ecology**

I. REQUIREMENTS:

1. Master of Science degree in the field of biological sciences, forestry, environmental protection, nature protection, biotechnology, or related disciplines;
2. Knowledge and publications in the field of biology and ecology of woody plants and forest ecosystems, consistent with the research carried out at the Department of Ecology;
3. Experience in laboratory and field studies;
4. Scientific achievements including publications published in journals indexed by Clarivate Analytics (Web of Science) with a total $IF_{2\text{-year}}$ at least 5, including at least two published papers as a leading author (first author);
5. Experience as a Principal Investigator or Co-Investigator in at least one scientific or research-development grant;
6. Proficiency in English (speaking and writing);
7. An additional advantage will be having an abroad internship or internship in a research institution in Poland;
8. Readiness to participate in scientific expeditions and training (in Poland and abroad);
9. Aptitude for scientific research and teaching as a research assistant;
10. Submitting a declaration that after employment the employee agree to be included in the number of employees conducting scientific activity at the Institute of Dendrology PAS, in accordance with art. 265 paragraph 5 of the law on higher education and science;
11. Submitting a declaration that after employment, the Institute of Dendrology PAS will be the place of primary employment.

II. CONDITIONS OF EMPLOYMENT

Full-time employment contract

III. LIST OF REQUIRED DOCUMENTS:

1. Application for employment, addressed to the Director of the Institute of Dendrology, Polish Academy of Sciences;
2. Personal data questionnaire valid at the Institute, with a photograph;
3. A copy of MSc diploma or its confirmed copy;
4. Description of previous scientific, teaching, and organizational activity of the applicant, with documentation confirming his/her achievements.
5. Please be advised that foreign diplomas entitle you to continue education in Poland on the terms specified in international agreements, and in the absence of such agreements - on the basis of relevant national regulations, by means of nostrification. We ask foreign candidates and Polish citizens who have obtained a professional title or academic degree abroad to check whether the diploma they hold may be recognized as equivalent to Polish one.

Written information about the diploma obtained abroad, in particular about the level of education and the status of the university, is provided at the request of the person concerned by the Director of the National Agency for Academic Exchange. Information is provided on the basis of documents submitted by the applicant.

At the stage of the recruitment process, there is no requirement to present documents certified with the apostille clause, nor a requirement to nostrificate diplomas. These requirements must be met after the candidate is accepted.

Detailed information can be found at:

<https://nawa.gov.pl/en/apostille-and-legalization>

<https://go-poland.pl/recognition-degrees-0>

IV. The documents should be sent by e-mail to the Department of Scientific Information of the Institute of Dendrology, Polish Academy of Sciences (Magdalena Łukowiak, lukowiak@man.poznan.pl) with a note: **"Competition for the position of an RESEARCH ASSISTANT at the Department of Ecology"** in the form of an pdf attachment. If sending by electronic means is not possible, applications sent to the address Institute of Dendrology, Polish Academy of Sciences, Parkowa 5, 62-035 Kórnik, Poland, with a note on the envelope **"Competition for the position of an RESEARCH ASSISTANT at the Department of Ecology"**. Please do not send original documents.

V. Application deadline: **15/11/2024**

VI. The final decision will be published until **06/12/2024**

VII. The Institute of Dendrology, Polish Academy of Sciences, does not provide any flat for the candidate.

VIII. Head of the Department of Ecology: prof. Andrzej M. Jagodziński,
e-mail. amj@man.poznan.pl, phone: +48 61 8170033
<https://www.idpan.poznan.pl/en-us/departament-of-ecology>

Kórnik, 16/10/2024



Job applicants who are interested in starting to work at the Institute of Dendrology, Polish Academy of Sciences, Kórnik, are asked to submit also the following statement:

"I hereby declare that I agree to processing of my personal data during the process of recruitment for the position of, conducted by the Institute of Dendrology, Polish Academy of Sciences, Kórnik (62-035, ul. Parkowa 5)"

In compliance with article 13 of the General Data Protection Regulation (EU) 2016/679 of 27 April 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing the Directive 95/46/EC (general directive on data protection), hereafter referred to also as "GDPR", the Institute of Dendrology, Polish Academy of Sciences, informs that:

The personal data included in the job application (and the documents attached to it) will be administered by the Institute of Dendrology, Polish Academy of Sciences, address: 62-035 Kórnik, Parkowa 5 (hereafter referred to also as "Administrator").

The Administrator can be contacted via an e-mail message sent to iod.idpan@man.poznan.pl or a letter sent to the address: Institute of Dendrology, Polish Academy of Sciences, 62-035 Kórnik, Parkowa 5, marked as "Dane osobowe" (= "Personal data").

Your personal data will be processed by the Administrator to conduct the process of recruitment for the position indicated in the recruitment announcement.

The legal basis for personal data processing is the consent (article 6, paragraph 1(a) of GDPR). At any time you have a right to withdraw consent, with no effect on the compliance with the right to process, which was implemented on the basis of the consent before its withdrawal. If the consent is withdrawn, the data covered by the consent, processed on its basis, will be removed immediately.

The consent can be withdrawn via an e-mail message sent to iod.idpan@man.poznan.pl or a letter sent to the address: Institute of Dendrology, Polish Academy of Sciences, 62-035 Kórnik, Parkowa 5, marked as "Dane osobowe" (= "Personal data").

The personal data will be processed until the end of the recruitment process and will be removed within 3 months after the end of the recruitment.

The predicted categories of recipients of the data are: providers of job announcement publication services, providers of systems for recruitment management, providers of IT services, such as providers of information systems.

Providing of personal information is voluntary but necessary for participation in the recruitment process.

You have a right to ask the Administrator for access to your personal data, including also asking for their copy, a right to correct them, remove or limit their processing, and a right to move the data (for processing of which a consent was given). You also have a right to lodge a complaint with the supervisory authorities (President of the Personal Data Protection Office in Poland, i.e. Urząd Ochrony Danych Osobowych).

