



INSTITUTE OF DENDROLOGY

POLISH ACADEMY OF SCIENCES

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**Director of the Institute of Dendrology, Polish Academy of Sciences,
invites applications for the position of TECHNICAL ASSISTANT
at the Department of Genetics and Environmental Interactions**

I. REQUIREMENTS:

1. At least secondary technical education in the field of biological sciences, chemical sciences, forestry sciences, analytical sciences or closely related disciplines;
2. Experience in the field and laboratory research;
3. Knowledge in English (speaking and writing) is desirable;
4. Readiness to join the field and laboratory research at the Department of Genetics and Environmental Interactions;
5. Readiness to participate in scientific expeditions and training (in Poland and abroad);
6. Very good organization in the laboratory and in the field, responsibility.

II. POSSIBILITIES:

1. Possibility to cooperate with research centres in Poland and abroad;
2. Possibility of independent implementation of one's own ideas and research concepts.

III. MAIN DUTIES OF THE EMPLOYEE:

1. Participation in field and laboratory research;
2. Keeping documentation of field and laboratory work performed;
3. Participation in ongoing work at the Department of Genetics and Environmental Interactions.

IV. LIST OF REQUIRED DOCUMENTS:

1. Application for employment, addressed to the Director of the Institute of Dendrology, Polish Academy of Sciences;
2. Personal data questionnaire valid at the Institute, with a photograph;
3. A copy of diploma or its confirmed copy;
4. Certificates of employment from previous employers (if the candidate was not earlier employed at the Institute of Dendrology, Polish Academy of Sciences);

V. The documents should be sent by e-mail to the Department of Scientific Information of the Institute of Dendrology, Polish Academy of Sciences (Magdalena Łukowiak, lukowiak@man.poznan.pl) with a note: **"Competition for the position of technical assistant at the Department of Genetics and Environmental Interactions"** in the form of an pdf attachment. If sending by electronic means is not possible, applications sent to the address Institute of Dendrology, Polish Academy of Sciences, Parkowa 5, 62-035 Kórnik, Poland, with a note on the envelope **"Competition for the position of technical assistant at the Department of Genetics and Environmental Interactions"**.

Please do not send original documents.

VI. Application deadline: **24/11/2024**

VII. The final decision will be published until **6/12/2024**

VIII. The Institute of Dendrology, Polish Academy of Sciences, does not provide any flat for the candidate.

IX. Information about the research topics and ongoing research projects in the Department of Genetics and Environmental Interactions' website provides information about its research topics and ongoing projects: <https://www.idpan.poznan.pl/en-us/departament-of-genetics-and-environmental-interactions>.

Head of the Department of Genetics and Environmental Interactions: Dr hab. Emilia Pers-Kamczyc, ID PAS Professor, e-mail. epk@man.poznan.pl, phone: +48 61 8170033

Kórnik, 31/10/2024

Job applicants who are interested in starting to work at the Institute of Dendrology, Polish Academy of Sciences, Kórnik, are asked to submit also the following statement:

"I hereby declare that I agree to processing of my personal data during the process of recruitment for the position of, conducted by the Institute of Dendrology, Polish Academy of Sciences (Kórnik 62-035, ul. Parkowa 5)"

In compliance with article 13 of the General Data Protection Regulation (EU) 2016/679 of 27 April 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing the Directive 95/46/EC (general directive on data protection), hereafter referred to also as "GDPR", the Institute of Dendrology, Polish Academy of Sciences, informs that:

The personal data included in the job application (and the documents attached to it) will be administered by the Institute of Dendrology, Polish Academy of Sciences, address: 62-035 Kórnik, Parkowa 5 (hereafter referred to also as "Administrator").

The Administrator can be contacted via an e-mail message sent to iod.idpan@man.poznan.pl or a letter sent to the address: Institute of Dendrology, Polish Academy of Sciences, 62-035 Kórnik, Parkowa 5, marked as "Dane osobowe" (= "Personal data").

Your personal data will be processed by the Administrator to conduct the process of recruitment for the position indicated in the recruitment announcement.

The legal basis for personal data processing is the consent (article 6, paragraph 1(a) of GDPR). At any time you have a right to withdraw consent, with no effect on the compliance with the right to process, which was implemented on the basis of the consent before its withdrawal. If the consent is withdrawn, the data covered by the consent, processed on its basis, will be removed immediately.

The consent can be withdrawn via an e-mail message sent to iod.idpan@man.poznan.pl or a letter sent to the address: Institute of Dendrology, Polish Academy of Sciences, 62-035 Kórnik, Parkowa 5, marked as "Dane osobowe" (= "Personal data").

The personal data will be processed until the end of the recruitment process and will be removed within 3 months after the end of the recruitment.

The predicted categories of recipients of the data are: providers of job announcement publication services, providers of systems for recruitment management, providers of IT services, such as providers of information systems.

Providing of personal information is voluntary but necessary for participation in the recruitment process.

You have a right to ask the Administrator for access to your personal data, including also asking for their copy, a right to correct them, remove or limit their processing, and a right to move the data (for processing of which a consent was given). You also have a right to lodge a complaint with the supervisory authorities (President of the Personal Data Protection Office in Poland, i.e. Urząd Ochrony Danych Osobowych).